U3A Milton Ulladulla Campus Inc.
Attendance Record

Tutors, please complete this attendance register for each session of your course and return it to the MU U3A PO Box 530 Ulladulla NSW 2539 at the end of term. If easier take a photo or scan the document and email it to u3amiltonulladulla@yahoo.com

U3A is required to have this information as an official record, if the record is not held by the Association (i.e. not returned) there may be a need to call Tutors as witnesses if there is a claim against the Association - it is in all our interest to complete the record and make sure it is returned at the end of term.

Term 1,2,3,4. Year..... Tutor.....

Course. ..... Time. .....Date of first Session

Held at:			1	2	3	4	5	6	7	8	9	10
		Dates										
	Participant	Membership Number(Compulsory)										
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