

# UNIVERSITY OF THIRD AGE

INCORPORATED AS SHOALHAVEN THIRD AGE OF LEARNING. INC.

PRESIDENT. Mrs Jan Hopkins

P.O. BOX 947 NOWRA  
N.S.W. 2541.

SECRETARY. Mrs Judy Forbes

September 02, 1988

Mrs Joan Wonnacott  
District Secretary  
Shoalhaven Third Age of Learning Inc.,  
28 Wyoming Ave  
Burrill Lake  
NSW 2539

Dear Joan,

Herewith a Resolution of the USA Committee Meeting held on  
Wednesday August 31, 1988, for your information:

In accordance with Section 20 of the Association's  
Constitution the Committee of Management hereby delegates to  
the Milton/Ulladulla District Sub-Committee the functions of  
establishing in that District programs of courses,  
appointment of tutors, enrolling participants in such  
courses, giving publicity to such programs and activities in  
the District media and by newsletters and generally  
fostering the Aims of the Association in the District.

The Secretary of the Sub-committee, to be known as the  
District Secretary, is also empowered hereby to collect  
subscriptions and fees and any other monies within the  
District on behalf of the Treasurer and to transmit such  
monies to the Treasurer. The District Secretary is also  
authorised to make such local payments and disbursements as  
are within the delegated limits set by the Committee.

In addition, the Sub-Committee will:

- a) Be responsible to the Management Committee of Shoalhaven  
Third Age of Learning Inc.
- b) Hold regular meetings of the Sub-Committee.
- c) Maintain accurate meeting, class and financial records.
- d) Furnish reports when required to the Management Committee  
of Shoalhaven Third Age of Learning Inc.

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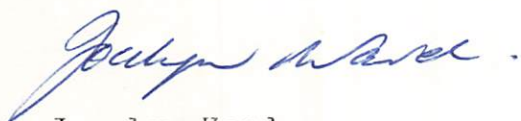
In accordance with Section 20 (1) the Committee appoints the following members to be the Milton/Ulladulla District Sub-Committee for the year 1988 - 1989:

Harry Higgs - Chairperson

Joan Wonnacott - District Secretary and Publicity Officer

George Moorhouse - Course Co-ordinator.

For and on behalf of the Committee,

A handwritten signature in blue ink, appearing to read "Jocelyn Ward", with a small flourish at the end.

Jocelyn Ward

Vice President and  
Assistant to Secretary